

South Bay Odor Stakeholder Group

Meeting Minutes

Date: April 21, 2016

Time: 11:30 am – 1:30 pm

Location: Beverly Heritage Hotel (1820 Barber Lane, Milpitas)

Attendees: Sign-in sheet attached

Recorder: Josh Mills, Republic Services

Discussion

Evan Boyd	Introductions, asked everyone to sign in, reviewed the last meeting minutes, inquired if anyone needed modifications to the minutes or any action items that were not addressed and distributed current agenda. CalRecycle representative, Kevin Taylor, joined via telephone, sitting in for Martin Perez.
Evan Boyd	<p>SBOSG Website overview: Evan walked through the functionality and general format of the website. Kathy Cote has worked closely with Jeanne Serpa to develop the site. The URL, www.SBOSG.info has been retained as the website address.</p> <p>Live wind condition link on the homepage, which provides live wind data including speed and direction. Data is collected from the Newby Island weather station.</p> <p>Significant Events section on the homepage includes SBOSG meeting minutes, current events, seasonal blooms, and odor conditions. Republic has also included site improvements and odor mitigation upgrades Newby Island has implemented. The hope is that other stakeholders contribute to the information in the significant events section.</p>
Kathy Cote	Fremont residents have an interest in understanding what is happening in the community and can use this resource to keep up with current events. From Fremont's perspective, this section is a good way to convey information to the public. The largest challenge may be getting other businesses involved and keeping the content updated.
Evan Boyd	Suggested that other businesses could reach out to Jeanne Serpa with any updates and information they would like to contribute.
Joseph Weinstein	Suggested on the homepage, there should be a section for Odor Events. Things such as, moving biosolids or king tides. Subsequently, there should be an Odor Mitigation section to summarize what the industry is doing to mitigate odor. Odor issue should be separate from the mitigation issue. With the website, the Citizens have the ability to identify the odor.
Minh Le	The odor events section will enable the citizens to identify the odor and source location.
Mike Caprio	Format could include multiple categories of potential odor causing events.
Evan Boyd	Another feature the website has is a field to subscribe via email and receive automatic website updates.

Evan Boyd	Towards the bottom of the page, there is a regional map. There has been talk about including links to the businesses identified on the map. The map should either be shaded or outlined, for consistency. Everyone agreed the map should have links to the business websites.
Jim Li – Evan Boyd	Is there a way to access the business website for all of the entities? The public can access Republic Services, online and Newby Island offers tours of the facility.
Joseph Weinstein	Need a link on the front page on how to report odor. Would it be more effective to report odors on the website by pressing a button? BAAQMD would be able to look at this data. Planning to go to the San Jose planning commission, and demanding that each entity must report to the SBOSG, per the operating permit, so that there is information for the Citizens of the community.
Group	The link for the SBOSG can be included on the community websites for better circulation.
Evan Boyd	The beta site link will be sent to the group for comments. Take a week to get any additional comments to Jeanne Serpa by 4/29/2016.
John Marvin – Evan Boyd – Joseph Weinstein – Rachel Roberts	Concerned that creating a real time odor reporting on the website may wash out. A site like this may better be managed by BAAQMD. BAAQMD currently maps the received complaints. Mobile technology and website reporting may become misleading because we are not an enforcement group.
Joseph Weinstein	Site should have a simple statement such as: This site is for sharing information only; this is not an enforcement site. We should use a group format to share comments and recommended revisions to the website.
Evan Boyd	Barring any major revisions, the website should be fully functional in two weeks.
Kathy Cote – John Marvin	There are many waste material flows between the businesses. Many Citizens do not understand how much material is being handled. BAAQMD has a diagram of waste flows that can be distributed to the group.
Brian Ezyk	Would the group be interested in a more regional map so that Citizens based on location and wind direction, can identify potential odors.
John Marvin	Since January 1, 2016 BAAQMD has received 1,438 complaints in the area. It is an uptick from the previous four months. BAAQMD would like to be on the agenda for the next meeting to explain their role in the community.
Joseph Weinstein	Would like to thank the group. Appreciates everyone’s participation. Once this website is fully functional, it should be advertised. This is something the community has needed. This group is a response to the communities’ concerns.
Jim Li – Evan Boyd	How do you respond to the NOV received by the Recyclery? The operation was not any different during this time. BAAQMD would probably agree that they are doing their due diligence by tracking down the source. Certainly, we do not want to be a public nuisance. That is why we are part of this group. We are continuously making

	improvements to our odor control system. We have taken BAAQMDs recommendations in regards to the NOV and have implemented them quickly. We have a BAAQMD inspector on site, nearly every day. We will do anything commercially viable to mitigate odor. Since February, we have not had any more odor issues at the MRF.
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Action Items

1. Republic will forward a copy of the last meeting minutes, January, 21, 2016, to Kevin Taylor (CalRecycle).
2. "Current Wind Condition" link should be moved to "Significant Events" section on homepage.
3. With approval from businesses involved with the Stakeholders Group, include website links to the businesses identified on the regional map and at the bottom of the homepage.
4. Revise regional map to show better correlation between different operations each business owns.
5. About/Mission Statement link to be moved to the top of the homepage.
6. Use Google groups to share comments and website revisions.
7. BAAQMD will share a material flow diagram with the group.
8. Add BAAQMD to the agenda for the next meeting.

Next Meeting

Thursday, July 21, 2016, 11:30am to 1:30pm, Beverly Heritage Hotel (1820 Barber Lane, Milpitas)